

Dewsbury Town Deal Board

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Wednesday 20 March 2024

Notice of Meeting

Dear Member

Dewsbury Town Board

The **Dewsbury Town Board** will meet in the **Council Chamber , Town Hall, Dewsbury** at **4.00 pm** on **Thursday 28 March 2024**.

The items which will be discussed are described in the agenda and there are reports attached which give more details.



Keith Ramsay
Chair

The Dewsbury Town Board members are:-

Member

Keith Ramsay
Councillor Cathy Scott
Mark Eastwood, MP

Responsible For:

Mid Yorkshire Hospitals NHS
Leader of the Council
Member of Parliament

Chair
Kirklees Council
Central
Government

Paul Burnett
Fara Butt
Charlie Dunn
Robert Livingston
Martin Walsh
Sue Baker

Empire House – Targetfollow
Shire Beds Ltd
Charles Neil Advisory Ltd
Dewsbury Town Board
Dewsbury Town Board
Dewsbury Community
Outreach

Business Sector
Business Sector
Business Sector
Business Sector
Business Sector
Community Sector

Peter Mason
Palvinder Singh

Dewsbury Town Board
Principal and Chief
Executive, Kirklees College

Developer Sector
Education Sector

Nancy Barrett

Chief Executive, Brigantia
Creative and Creative
Director, Creative Scene

Creative Sector

Martyn Broadest
Sophie Johnson
Anum Rehman

Connecting Housing
Dewsbury Town Board

Housing Sector
Community Sector
Community Sector

Agenda

Reports or Explanatory Notes Attached

Pages

1: Membership of Dewsbury Town Deal Board

To receive apologies for absence from Board Members who are unable to attend this meeting.

2: Declaration of Interests

Members will be asked to say if there are any items on the Agenda in which they have any disclosable pecuniary interests or any other interests, which may prevent them from participating in any discussion of the items or participating in any vote upon the items.

3: Minutes of Previous Meeting

1 - 10

To approve the minutes of the meeting of the Board held on 16th November 2023 and 25th January 2024.

4: Admission of the Public

Most agenda items take place in public. This only changes where there is a need to consider exempt information, as contained at Schedule 12A of the Local Government Act 1972. You will be informed at this point which items are to be recommended for exclusion and to be resolved by the Board.

5: Public Question Time

Under pre-election guidance, there will be no public questions at this meeting.

6: Deputations/Petitions

The Board will receive any petitions and/or deputations from members of the public. A deputation is where up to five people can attend the meeting and make a presentation on some particular issue of concern. A member of the public can also submit a petition at the meeting relating to a matter on which the body has powers and responsibilities.

In accordance with Council Procedure Rule 10, Members of the Public must submit a deputation in writing, at least three clear working days in advance of the meeting and shall subsequently be notified if the deputation shall be heard. A maximum of four deputations shall be heard at any one meeting.

7: Dewsbury Market/Market Public Realm 11 - 12

Contact: Karen Roache, Markets Manager.

8: Dewsbury Better Spaces (Public Realm). 13 - 14

Contact: Deborah Swatman, Group Engineer, Highways & Streetscene.

9: Project Update 15 - 26

Contact: Michelle Illingworth, Economic Resilience Project Officer, Dewsbury Town Investment Plan.

10: Long Term Plan

Contact: David Wildman, Strategic Partnership Lead – Town Centres.

11: Exclusion of the Public

To resolve that under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting during the consideration of the following items of business, on the grounds that it involves the likely disclosure of exempt information, as defined in Part 1 of Schedule 12A of the Act.

12. Project Updates

27 - 48

Contact: Michelle Illingworth, Economic Resilience Project Officer,
Dewsbury Town Investment Plan.

13: Date of Next Meeting

Thursday 16th May 2024 at 4:00pm
Location: Dewsbury Town Hall

For Terms of Reference please visit

www.kirklees.gov.uk/beta/regeneration-and-development/pdf/deswbury-town-board-terms-of-reference-jan-2021.pdf

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Contact Officer: Nicola Sylvester

Dewsbury Town Deal Board

Thursday 16th November 2023

Present: Keith Ramsay (Chair)
Councillor Cathy Scott
Mark Eastwood, MP
Fara Butt
Charlie Dunn
Sue Baker
Peter Mason
Palvinder Singh
Martyn Broadest
Sophie Johnson
Anum Rehman

In attendance: Paul Burnett (Virtual)
Jane Jackson (Virtual)
Michelle Illingworth, Kirklees Council
Simon Taylor, Kirklees Council
Peter Thompson, Kirklees Council
David Shepherd, Kirklees Council
Karen Roach, Kirklees Council
Helen Jakes, Kirklees Council

Apologies: Robert Livingston
Martin Walsh
Nancy Barrett

1 Membership of Dewsbury Town Deal Board

Apologies were received from Rob Livingston, Martin Walsh and Nancy Barrett.

2 Declaration of Interests

Keith Ramsay, Martyn Broadest, Mark Eastwood, Cllr Cathy Scott, Sophie Johnson and Peter Mason declared an interest in the Arcade project.

Sue Baker declared an interest in the Creative Hub project.

Martyn Broadest declared a Pecuniary interest in the Creative Hub project.

3 Minutes of Previous Meeting

RESOLVED: That the minutes of the meeting of the Board held on 28th September 2023 be agreed as a correct record.

4 Admission of the Public

The Board noted the exempt information, as set out at Agenda item 11.

5 Public Question Time 4:05 - 4:20

Question from Gill Young

“Will the Town Board confirm that it is considering and planning actions to manage the successful outcomes of its projects for the town centre given the current considerations to permanently close Dewsbury Leisure Centre and the impact that such a major loss of local facilities will have on the town?”

The Chair of the Board responded to the question and advised that the Board seeks to represent may interests in Dewsbury, in terms of funding and influencing capital projects, it had limited remit insofar as it was set up in response to the Governments Town Deal initiative dating back to 2019/20. The Boards remit was to concentrate on delivering projects set out in the Town Investment Plan. This remit was captured in the agreed Heads of Terms between the Board, the Council and Government which was signed in Summer 2021. On this basis, the ability to deviate from the agreement was constrained, and Dewsbury Leisure Centre was a matter for Kirklees Council and not Dewsbury Town Board.

The Chair also advised that a deputation had been submitted to the Board for consideration regarding Dewsbury Leisure Centre, as the deputation had been considered at Council on 15th November 2023 it would not be considered by Dewsbury Town Board.

6 Deputations/Petitions 4:20 - 4:25

No Deputations or Petitions were received.

7 Long Term Plans for Towns - HM Government Announcement 4:25 - 4:40

The Board received an update from Simon Taylor, Head of Town Centre Programmes that explained that the Prime Minister had announced a £1.1 billion levelling up investment as part of a long-term plan for towns. Dewsbury had been identified as one of 55 towns that would benefit from a £20m endowment-style fund over the next 10 years which would be made up of 25% Resource and 75% Capital funding. Further details were to be released by Government with a view to submitting plans to them in the Summer of 2024. There were 3 key themes which Government expected plans to be submitted to identify measures that mattered most to people. These were, Safety and Security, High Streets, Heritage and Regeneration and Transport and Connectivity. Mr Taylor explained that current Town Boards could be repurposed. and capacity funding would be released to support the development of plans, including additional community engagement activities. Ongoing engagement advice would be available from the Towns Taskforce.

During discussion the Board noted that it was key to consult with local people, and setting up a task force to form the consultation would be beneficial along with a skills

Dewsbury Town Board - 16 November 2023

audit to strengthen the Board. The Board noted that Anti-Social behaviour in the Town Centre were areas that needed to be focused on for the people of Dewsbury. Dewsbury Leisure Centre concerns were raised by some Board Members. David Shepherd, Strategic Director explained that rules as set out by Government would have to be followed, and as an accountable body for the funding, Kirklees Council would need to ensure that all projects could be met, and that the £20m was £2m per year over 10 years dependent upon future government.

RESOLVED: That the update be noted.

8 **Project Update 4:40 - 5:15**

The Board received highlighted reports on all projects.

Palvinder Singh, Principal and Chief Executive of Kirklees College updated the Board on conversations that had taken place with Council officers regarding the Constructions Skills Hub. Regular updates had been provided to Mr Singh on the progress of partnership arrangements and applications received.

The Board noted that a cultural event, Song for Seasons was to take place on 12th December 2023 at Dewsbury Town Hall and Board Members had been invited. If any Board members would like to attend the event to contact Michelle Illingworth.

An invitation had gone out to all Board Members to invite three Board members to attend a workshop on sustainable transport on 28th November 2023. If any Board member would like to attend the workshop to contact Simon Taylor.

The Chair invited Helen Jakes to provide an update on communication. Helen Jakes, Senior Communications officer for Growth and Regen advised the Board that visuals around the market plans had been put up around Dewsbury Town to provide the public with a look and feel of the market and provide details of the ethos, this was to also reassure the public that market plans were taking place in the background and plans were also in place regarding trader engagement. It was noted that Kirklees Council were supporting the Arcade with communications across council platforms.

RESOLVED: That the project updates be noted.

9 **Date of Next Meeting**

24th January 2024.

10 **Exclusion of the Public**

RESOLVED - That under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting during the consideration of the following items of business, on the grounds that they involve the likely disclosure of exempt information, as defined in Part 1 of Schedule 12A of the Act.

11 **Project Update 5:15 – close**

The Board considered exempt information in relation to agenda item 8.

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Dewsbury Town Deal Board

Thursday 25th January 2024

Present: Keith Ramsay (Chair)
Mark Eastwood, MP
Fara Butt
Charlie Dunn
Sue Baker
Nancy Barrett
Sophie Johnson
Anum Rehman

In attendance: Paul Burnett (Virtual)
Martyn Broadest (Virtual)
Peter Mason (Virtual)
Joanne Bartholomew, Kirklees Council
Simon Taylor, Kirklees Council
Michelle Illingworth, Kirklees Council
David Wildman, Kirklees Council
Jaime Nalson, Kirklees Council
Karen Roach, Kirklees Council
Jane Jackson, Historic England

Apologies: Councillor Cathy Scott
Robert Livingston
Palvinder Singh
Martin Walsh

1 Membership of Dewsbury Town Deal Board

Apologies were received from Councillor Cathy Scott, Robert Livingston, Palvinder Singh and Martin Walsh.

2 Declaration of Interests

Keith Ramsay, Martyn Broadest, Mark Eastwood, Sophie Johnson, Fara Butt and Peter Mason declared an interest in the Arcade project.

The Chair of the Board agreed that a reminder be sent to all Board Members to update their declaration of interests prior to the meeting in March 2024.

3 Minutes of Previous Meeting

In response to a question concerning minutes/records of the exempt/private part of Board meetings, it was noted that Dewsbury Town Deal Board was required to follow Council procedure rules. Following adoption of the Long-Term Plans terms of reference, the Board will be able to understand how notes of the private section can be recorded.

RESOLVED: That the minutes of the meeting be noted.

4 Admission of the Public

The Board noted the exempt information, as set out at Agenda item 11.

5 Public Question Time

Question from Gill Young

“Given the potential for new investment, the strategic local planning considerations and the concerns of local residents in an area with a high level of deprivation, would the Town Board consider taking on the responsibility and commitment to lead a Neighbourhood Plan for the town of Dewsbury in order to ensure that overall strategies and criteria for any future investment and development are clearly identified, agreed, understood and applied”.

The Chair of the Board responded to the question and advised that the Town Board dealt with a limited geographical area which was unlikely to change. Dewsbury Town was not a parish or town council area, and the Board would need to become a qualifying body in the form of a Neighbourhood Forum to meet legal requirements. It was noted that currently the local planning authority was working on an update of the local plan, and Dewsbury Town Board would consider at their next meeting how they would engage in that process, along with inviting the planning policy team to attend a future meeting to discuss the local plan update.

6 Deputations/Petitions

No deputations or Petitions were received.

7 Project Updates

The Board received an update on the Market and Town Park project, Simon Taylor, Head of Town Centre programmes advised that agreement had taken place with Department of Levelling up, Housing and Communities (DLUHC) regarding the revised business case on the Market and Town Park and were supporting the changes. It was agreed that the Board would transfer money from the Cultural Hub project to the Arcade project, a revised business case had been submitted to DLUHC and was awaiting a final decision, although they were satisfied it was robust, a date of 2nd February was given for a final sign off. Once the decision has been made, Heritage lottery fund would then need to grant permission to start, which would not happen until they were satisfied that all other funding was in place. It was noted that the Council was running the contract process in parallel, with a conclusion in place with legal. Work would then start once the contract had been awarded.

Dewsbury Town Board - 25 January 2024

Peter Mason, Board Member advised the Board that Field House had started a strip out, with the main contract starting 18th March 2024.

Jaime Nalson, Acting Head of Culture and Tourism updated the Board on progress within the Market project, around trading engagement sessions, programme design and plans in relation to the decamp market. Two trader engagement sessions had taken place where traders had been invited to look at the vision, talk through the application process to be part of the future market and provide feedback on the design of the decamp market. Further plans to consult with traders was planned around layout and spaces. It was noted that the leases with the traders had expired in December 2023, but most traders had renewed their lease for the next two years. The applications for leases of the new market were now open to all traders to apply for a period of three weeks and would close on 4th February 2024. The application review process would commence week commencing 19th February 2024.

Mr Nalson advised that the market programme was at phase two design stage where a pre planning application was to be submitted in early March 2024, the full planning application was then to be submitted between March and May 2024. Feedback from traders had been received, with further work taking place to review the public toilets, multi-purpose space for cultural requirements, cleaning stores, pot wash area and refuge yard. A number of meetings had taken place regarding the lighting requirements in the food and beverage and event space, and the decamp market trader engagement had commenced, which allowed designs to be finalised. The key focus of the engagement was around the design, and what was wanted within the market, a real focus was on quality, ensuring the provision and offer from traders.

During discussion the Board questioned the dates around the Market project, a breakdown of dates was requested. Joanne Bartholomew, Service Director advised that dates could be provided should the planning and tender stage go to plan and would be provided at the meeting in March 2024. It was noted that the timescales proposed to spend the £11m may not be met and there were concerns that the project was not deliverable. Ms Bartholomew advised that DLUHC was aware that the money would not be spent within the timescale set for spending, but they had indicated to the Board that there would be a conversation once it was clear on the spending profile. It was noted that officers were not worried that they wouldn't be able to have a good conversation with DLUHC on profiling.

The Board raised concerns with regards to a planning application not required for the public realm, Mr Taylor advised that planning consent may not be required as it fell under the realm of permitted development. A lawful development certificate would likely be submitted to confirm that opinion.

With regards to the building revival project, the Board asked a question around the number of live projects, and the number of new housing units to be provided. Mr Taylor advised that some of the projects had been completed and plans had not been agreed on the number of units.

Board members expressed concern on the delivery of the construction skills hub around the planning application, it was noted that the project looked to be at risk.

Ms Bartholomew advised that there was no other option for the project and that the project was contingent on the planning application. Mr Taylor advised that the college and council were looking at a plan B, which would be brought to a Board meeting if feasible. The Chair of the Board agreed to consider the item at the March 2024 meeting.

The Board asked for an update on the creative culture programme to understand how the project was meeting tough original outputs around nighttime economy, footfall, and the timeline, as it seemed that the focus of the project had changed from the original timeline. A report had been circulated to the Board prior to the meeting which provided clarity on what had been delivered, how many people engaged, footfall capacity and indication on projects that had happened between January 2023 and December 2023. The report also provided a continuation of events up to July 2024. A suggestion was made that some money from the long-term plan could be used to boost further cultural type activities to increase footfall over the summer months.

RESOLVED:

- (i) That dates around the Market project be provided at the March 2024 meeting,
- (ii) That a report on the construction skills hub be considered at the March 2024 meeting.

8 Long Term Plan for Towns - HM Government

The Board received a presentation from David Wildman, Strategic Partnership Lead on the Long-Term Plan for Towns that explained that Dewsbury had been identified to receive £20million over the next 10 years and summarised the key points from the guidance and Department of Levelling Up, Housing and Communities (DLUHC) feedback, along with the overview of the 3 investment themes and timescales.

During discussion, the Board raised questions regarding the deadline of 1st April 24, and what plans were in place for community engagement. It was noted that the re-established Board had to be in place by 1st April 24 and that engagement was not required to have taken place by 1st April 2024. There would be a requirement for the Board to meet prior to the March meeting to discuss engaging a team of people to undertake the community consultation.

Mr Wildman advised the three themes of the Long-Term Plan were Safety and Security, High Streets, Heritage and Regeneration and Transport and Connectivity. Investment was expected across all themes, with safety and security being the greatest priority depending on the local priorities. A list of 'on menu' and 'off menu' interventions were provided stating that 'off menu' interventions could be included if supported by a business case. The Board noted that the list of 'on menu' interventions tended to sway towards revenue items. With the Local Authority having to make very difficult decisions on non-statutory requirements, a question was asked how that would fit with the menu of items. Ms Bartholomew advised that the funding was not to swap out the Councils revenue, an understanding of the Councils revenue spend across Dewsbury was required, and how that could be maximised alongside the Long-Term Plan investment. The Board noted that anti-social behaviour was an issue and asked if enforcement in trading standards could

be considered. Ms Bartholomew advised that enforcement could be considered and suggested that colleagues in licensing and enforcement give an overview to the Board at a future meeting to help understand what is taking place and when the investment themes have been decided how that will fit in.

Mr Wildman explained the timescales of the Board membership which needed to include a senior member of the police, along with areas of focus/key areas and the date the plan had to be submitted to Government. The Board asked if Dewsbury Town Deal Board was to morph into the Long-Term Plan, if the timescales would be met, and what the priority area for Dewsbury was, it was agreed that the priority geographical area for investment of the Town Board would be circulated to Board Members. It was noted that the Board had to ensure that the dates were met, some workshops would take place in between the formal Board Meetings.

A discussion took place regarding the consultation with the community, it was noted that the consultation should be led on themes, where members of the public could comment on the themes and put forward what was most important to them. The Board also noted that the director of external affairs at Kirklees College had been invited to speak to the Board in the March meeting about a campaign that Kirklees college wanted to undertake on how to get more young people involved in Dewsbury.

Mr Wildman explained that the government encouraged use of existing Town Deal Boards to avoid duplication and help accelerate development of the Long-Term plan, to add skills and ensure the right people were on the Board to fully reflect the priorities of the town. The Board asked a question regarding decision making of the Long-Term Plan Board, Ms Bartholomew advised that the guidance provided stated that Kirklees Council should empower the Board to become a decision-making body and would be reflected in Terms of Reference. The Chair advised that Terms of Reference would be in place before the board became a fully instituted body.

Mr Wildman explained that www.mentimeter.com would be used to help gather views from attendees, it was noted that this was for Board Members only and not officers, questions to help gather input was on:

- Board Membership
- Vision
- Priorities
- Support needed
- Engagement
- Co-design

During conversation, the Board explained that Bolton had already been through a similar experience and suggested that the Board visited Bolton.

The Chair of the Board explained that workshops would take place prior to the March 24 Board meeting.

RESOLVED:

- (i) That Mr Wildman be thanked for his presentation,
- (ii) That the priority geographical area for investment for the Town Deal Board be circulated to Board Members.
- (iii) That Licensing and enforcement colleagues provide an update at a future meeting on anti-social behaviour within Dewsbury and how the Long-Term plan themes fit in to work taking place.

9 Date of Next Meeting

Thursday 28th March 2024

Location: Dewsbury Town Hall

10 Exclusion of the Public

RESOLVED - That under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting during the consideration of the following items of business, on the grounds that they involve the likely disclosure of exempt information, as defined in Part 1 of Schedule 12A of the Act.

11 Project Updates

The Board considered exempt information in relation to agenda item 7.

Dewsbury Town Deal Board – Status Report 28th March 2024 Dewsbury Market/Market Public Realm – Peter Thompson

| Project Manager Project Name Funding/ Forecast/Gap | RAG Status Exec Summary for Project Progress Commencing with RAG Rationale and Route to Green | Stage Working Towards | H/L Progress in Period | A) Officer/ Political Approvals/ Sign off for next stage: | Upcoming Key Milestones | | Hot Topics/ Emerging Risks/ Opportunities |
|--|--|---|---|---|--|-----------------|--|
| | | | | B) Consultation/ Engagement/ Planning/ TRO progress: | Name | Planned Date | |
| Dewsbury Market inc Public Realm (Town Park) | RAG will remain Amber until further design work undertaken, cost reviews have taken place and programme updated. | Completion of RIBA Stage 3 design. | 1. Project Adjustment Form accepted by DLUHC under delegated arrangements. . 2. Stage 2 Report completed | A) Complete: Completion of RIBA Stage 2 design. | Production of stage 3 design and associated costs estimate. | Mar-24 | No new topics to report |
| Peter Thompson | | | | A) Planned Sign Offs: | Submission of Planning Application | Jun- 2024 | |
| Funding Town Fund £11.5m KC Match £11m Total: £22.5mm Forecast cost £22.5m Gap: £0m Figures inc past spend on Market | Trader Applications for the new market has been extended | B) Planned Engagements: | Market Trader application closing date | Mar-24 | | | |
| | | | | Mobilisation / Construction Start | 2025 (TBC) | | |

| Key Milestone Tracker –28 th March 2024 | | |
|--|------------------------|-----------------------|
| Please note that this Milestone Template may contain instances that are not applicable to your scheme in which case please leave the date column blank | | |
| Key Milestone | Previous Forecast Date | Current Forecast Date |
| Next Cabinet Report | | |
| Invitation to Tender | | TBC |
| Contract Award | | TBC |
| Planning Application Submitted | | June 24 |
| Planning Determination | | TBC |
| Next Consultation Start Date | | |
| Mobilisation Start Date | | 2025 |
| Estimated Start | TBC | 2025 |
| Estimated Finish | TBC | Mid 2026 TBC |
| Project Closure | | 2026 |
| Stats Diversion Date | | |
| Other Dates: Please use the rows below to add High Level Key Milestones that need to be added, also please insert more rows if required. As a general rule Less is More. | | |
| Add as Required | | |
| Add as Required | | |
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Dewsbury Town Deal Board – Status Report 28th March 2024 Better Spaces (Public Realm) Town Hall Env’s – Peter Thompson

| Project Manager Project Name Funding/ Forecast/Gap | RAG Status Exec Summary for Project Progress Commencing with RAG Rationale and Route to Green | Stage Working Towards | H/L Progress in Period | A) Officer/ Political Approvals/ Sign off for next stage: | Upcoming Key Milestones | | Hot Topics/ Emerging Risks/ Opportunities |
|---|---|---|--|---|---------------------------|------------------|--|
| | | | | B) Consultation/ Engagement/ Planning/ TRO progress: | Name | Planned Date | |
| Better Spaces (Public Realm) Town Hall Env’s | Design work continues. Bandstand assessment to be commissioned. | Completion of RIBA Stage 3 design. | <ol style="list-style-type: none"> Project Adjustment Form accepted by DLUHC under delegated process. TRO plans complete ready for internal consultation. Arboriculture survey commissioned | Stage: RIBA Equivalent Stage 3 | Complete prelim design | Mar- 24 | No new hot topics to report |
| | | | | A)Planned Signs Offs: | Sign-off prelim design | DBPB–Mar - 24 | |
| | | | | B)Planned Engagements: | TRO consultation | Apr/May-24 | |
| | Estimated Start | Jul-24 | | | | | |
| Peter Thompson | | | | | | | |
| Funding Town Fund TBC KC Match TBC Total: £6.8m | | | | | | | |

| Key Milestone Tracker –28 th March 2024 | | |
|--|------------------------|-----------------------|
| Please note that this Milestone Template may contain instances that are not applicable to your scheme in which case please leave the date column blank | | |
| Key Milestone | Previous Forecast Date | Current Forecast Date |
| Next Cabinet Report | | |
| Invitation to Tender | | Spring 24 |
| Contract Award | | TBC |
| Planning Application Submitted | | N/A |
| Planning Determination | | N/A |
| Next Consultation Start Date | | |
| Mobilisation Start Date | | |
| Estimated Start | June 24 | July 24 |
| Estimated Finish | TBC | Spring 2025 |
| Project Closure | | |
| Stats Diversion Date | | |
| Other Dates: Please use the rows below to add High Level Key Milestones that need to be added, also please insert more rows if required. As a general rule Less is More. | | |
| Add as Required | | |
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| Add as Required | | |

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Dewsbury Town Deal Board– Status Report 28th March 2024 Dewsbury Arcade – Peter Thompson

| Project Manager Project Name Funding/ Forecast/Gp | RAG Status Exec Summary for Project Progress Commencing with RAG Rationale and Route to Green | Stage Working Towards | H/L Progress in Period | A) Officer/ Political Approvals/ Sign off for next stage: | Upcoming Key Milestones | | Hot Topics/ Emerging Risks/ Opportunities |
|---|---|-----------------------------|--|---|-------------------------|----------------------------|--|
| | | | | B) Consultation/ Engagement/ Planning/ TRO progress: | Name | Planned Date | |
| Dewsbury Arcade | | Start on site | <ol style="list-style-type: none"> Agreement to Lease Signed between Council & AGD Heritage Fund approved 26th February 2024 Permission to Start on Main Contractor appointed 28th February 2024. Main Contractor appointed 28th February 2024. Press Release issued 1st March | Stage: Delivery start A) Planned Sign Offs: | Construction Start | 15 th April -24 | |
| Peter Thompson | All funding is in place and the contractor has been appointed, which will lead to a start on site in April. | | | | Construction finish | 16 th May -25 | |
| Funding Town Fund £1.31m GBF £0.6m NHLF HLF Stage 1 - £0.107m HLF Stage 2 - £4.441m KC Match £2.565m Other £0.034m Total: £9.056m | Contractor 6-week mobilisation underway. | | | | Unit fit out complete | Jun/July-25 | |
| | | | | B) Planned Engagements: | Arcade Opens | Aug -25 | |

| Key Milestone Tracker 25 th January 2023 | | |
|--|------------------------|-----------------------|
| Please note that this Milestone Template may contain instances that are not applicable to your scheme in which case please leave the date column blank | | |
| Key Milestone | Previous Forecast Date | Current Forecast Date |
| Tender receipts | | Oct 23 |
| Contract Award | Dec 23 | Feb 24 |
| Mobilisation | | March 24 |
| Estimated Start | Jan 24 | April 24 |
| Estimated Finish | Jan 25 | May 25 |
| Project Closure | | |
| HF decision on R2 application | | 16 June 23 |
| HF Permission to start | July 23 | 2024 |
| Community Share Issue | Sep 23 | Oct 23 |
| Arcade Reopens | Nov 24 | Summer 25 |

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Dewsbury Town Deal Board – Status Report 28TH March 2024 Building Revival – Peter Thompson/Michelle Illingworth

| Project Manager Project Name Funding/Forecast/Gap | RAG Status Exec Summary for Project Progress Commencing with RAG Rationale and Route to Green | Stage Working Towards | H/L Progress in Period | Upcoming Key Milestones | | | Hot Topics/ Emerging Risks/ Opportunities |
|---|---|---|---|---------------------------------|--------------|-----------------|--|
| Building Revival | | | | Building/ Date Ref | Start | Finish | |
| Peter Thompson /Michelle Illingworth | Reporting Amber while future applications are paused and the potential for underspend exists, this is as a result of current resource capacity to manage this scheme. | On Site & Grant Application in Progress | 1. 6-10 Westgate - making progress – on going. Slight delay completion April 24 2. Homeworld –New contractors on site to commence roof works 3. Angus Showrooms - Northgate – Unlikely to proceed taken off list 4. Former Principal - see hot topic | Applications On-Site | | | Former Principal Planning target date 16 th Feb missed, 4-week delay, new decision date 19 th March 24. Officer to meet applicant to discuss outcome of decision and next steps. |
| | | | | Homeworld Phase 1 | Apr-22 | Complete Dec 23 | |
| | | | | Homeworld Phase 2 | Feb 24 | Apr 24 | |
| | | | | 6-10 Westgate | April 23 | Apr 24 | |
| | | | | | | | |
| | | | | Applications Completed | | | |
| | | | | CoCoa Lounge | Apr 22 | Nov 23 | |
| | | | | Applications Progressing | | | |
| | | | | Former Principal | TBC | TBC | |
| | | | | | | | |
| Funding Town Fund £3.15m KC Match £1.25m Private Sector £2m target Total: £6.4m Forecast: £6.4m | | | | | | | |

| Key Milestone Tracker – 28 th March 2024 | | |
|--|------------------------|----------------------------------|
| Please note that this Milestone Template may contain instances that are not applicable to your scheme in which case please leave the date column blank | | |
| Key Milestone | Previous Forecast Date | Current Forecast Date |
| Homeworld Phase1 | April 2022 – Mar 2023 | April 2022 – Dec 2023 Complete |
| Homeworld Phase 2 | Feb 2024 | April 2024 |
| Cocoa Lounge | April 2022 – Apr 2023 | April 2022 – Nov 2023 - complete |
| Former Principals – Application in progress | TBC | TBC |
| 6-10 Westgate - Application on Site - completion | Apr 2023 – Mar 2024 | April 2024 |
| | | |

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Dewsbury Town Deal Board – Status Report 28th March 2024 Cultural Events – Taking a Lead

Richard Smith/Michelle Illingworth

| Project Manager Project Name Funding/ Forecast/Gap | RAG Status Exec Summary for Project Progress Commencing with RAG Rationale and Route to Green | Stage Working Towards | H/L Progress in Period | A) Officer/ Political Approvals/ Sign off for next stage: | Upcoming Key Milestones | | Hot Topics/ Emerging Risks/ Opportunities |
|--|--|---|---------------------------|---|--|--|---|
| | | | | B) Consultation/ Engagement/ Planning/ TRO progress: | Name | Planned Date | |
| Cultural Events | | Planning stages to ensure delivery of events for 2023/24 – on going | | A) Complete: B) Planned N/A | Evaluation framework begins | November 2022 - ongoing | Programme |
| Richard D Smith/Michelle Illingworth | Planned Events that are still to take place 2024 – <ul style="list-style-type: none"> Bollywood Film event and Apna Bazaar at DTH – 20th April Ukulele project continues to happen in Schools until July Worldwide Food Festival – June 1st – led by Dewsbury Arcade Group | | | | WOVEN 2 | Feb 24 - completed | |
| Funding Town Fund £515k Revenue KC Match £26k Other Match Sought including Arts Council £194k Total: £735k | | | | A) Complete: B) Planned: N/A | Music programme begins to appear in Dewsbury Town centre | January 2023 – July 2024 On going | |

Key Milestone Tracker 28th March 2024

Please note that this Milestone Template may contain instances that are not applicable to your scheme in which case please leave the date column blank

| Key Milestone | Previous Forecast Date | Current Forecast Date |
|--|------------------------|-----------------------|
| Next Cabinet Report | | |
| Invitation to Tender | | |
| Contract Award | | |
| Planning Application Submitted | | |
| Planning Determination | | |
| Next Consultation Start Date | | |
| Consultation Finish | | |
| Estimated Start | 2022 | |
| Estimated Finish | 2023/24 | July 24 |
| Project Closure | | |
| Stats Diversion Date | | |
| Other Dates: Please use the rows below to add High Level Key Milestones that need to be added, also please insert more rows if required. As a general rule Less is More. | | |
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Dewsbury Town Deal Board – Status Report 28th March 2024 Daisy Hill Neighbourhood –

Thomas Fish, Field House – Peter Mason

| Project Manager Project Name Funding/ Forecast/Gap | RAG Status Exec Summary for Project Progress Commencing with RAG Rationale and Route to Green | Stage Working Towards | H/L Progress in Period | A) Officer/ Political Approvals/ Sign off for next stage: | Upcoming Key Milestones | | Hot Topics/ Emerging Risks/ Opportunities |
|--|---|-----------------------------------|---|--|---|-----------------|---|
| | | | | B) Consultation/ Engagement/ Planning/ TRO progress: | Name | Planned Date | |
| Daisy Hill Neighbourhood and Field House | | Acquisition Master Planning | 1. Acquisition and delivery strategy for the Daisy Hill area - strategic-level conversations are ongoing with Town Centres colleagues. 2. Field House – contractor currently on site carrying out strip out works. Main works due to commence April 24. | Stage: Acquisition Master Planning | Decide whether or not to proceed with acquisition of XXXXX. | Mar 24 | No hot topics to note |
| Thomas Fish | Continuing to report green. The structural survey for XXX has now been completed. | | | A) Planned Sign Offs: Consider options around XXXXX, including not proceeding with acquisition. | Scoping and planning of wider acquisition and delivery strategy. | Mar 24 | |
| Funding Town Fund £0.84m KC Match £4.38m Total: £5.22m Forecast: £5.22m Gap: £0 | | | | B) Planned Engagements: | Acquisitions Ongoing | Oct-25 | |

Key Milestone Tracker 28th March 2024

Please note that this Milestone Template may contain instances that are not applicable to your scheme in which case please leave the date column blank

| Key Milestone | Previous Forecast Date | Current Forecast Date |
|--|------------------------------|-----------------------------|
| Next Cabinet Report – Daisy Hill | | |
| Next Cabinet Report Field House | | |
| Invitation to Tender – Field House | | |
| Contract Award –Field House | | |
| Planning Application Submitted | | |
| Planning Determination | | |
| Next Consultation Start Date | | |
| Consultation Finish | | |
| Estimated Start – Field House | March 23 | Q1 2024 |
| Estimated Finish - Field House | Q1 2024 | Oct 2024 - TBC |
| Project Closure | | |
| Stats Diversion Date | | |
| Other Dates: Please use the rows below to add High Level Key Milestones that need to be added, also please insert more rows if required. As a general rule Less is More. | | |
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Dewsbury Town Deal Board - Status Report 28th March 2024 Kirklees Build – Construction Skills Hub – Chris Duffill

| Project Manager Project Name Funding/ Forecast/Gap | RAG Status Exec Summary for Project Progress Commencing with RAG Rationale and Route to Green | Stage Working Towards | H/L Progress in Period | A) Officer/ Political Approvals/ Sign off for next stage: | Upcoming Key Milestones | | Hot Topics/ Emerging Risks/ Opportunities |
|---|---|--|---|---|---|-----------------|---|
| | | | | B) Consultation/ Engagement/ Planning/ TRO progress: | Name | Planned Date | |
| Kirklees Build Skills Hub | | Detailed scheme design and delivery | 1. Project manager in post and commenced scheme design 2. Discussions ongoing with College re interim solution to enable delivery of training to commence Q4 2024. | Stage: Detailed Design and Delivery | Cabinet/ College approvals | Jul-24 | No hot topics to report |
| Chris Duffill (David Abrahams- Edley from 11/12) | Still reporting Amber due to resolution of planning issues to be concluded in relation to Chidswell Site. | | | A) Planned Sign Offs: | Submit Planning Application (Chidswell Site) | Sep - 24 | |
| Funding Total: £2.25m KC: £0.75m Town Fund: £1.5m Forecast: £2.25m Gap: £0 | | | | B) Planned Engagements: Planning application Jan 24 | Appoint contractor (modular buildings) | Feb 25 | |
| | | | Estimate Start on-site | Aug 25 | | | |

| Key Milestone Tracker 28 th March 2024 | | |
|--|------------------------------|-----------------------------|
| Please note that this Milestone Template may contain instances that are not applicable to your scheme in which case please leave the date column blank | | |
| Key Milestone | Previous Forecast Date | Current Forecast Date |
| Next Cabinet Report | Apr-24 | Jul -24 |
| Commence site works (interim) | | Jun 24 |
| Complete interim site works & handover | | Sep 24 |
| Planning Application Submitted | Jan 24 | Jun 24 |
| Planning Determination | Mar 24 | Sept 24 |
| Tender & appoint contractor site works | | Oct 24 |
| Tender appointment modular buildings provider | | Feb 25 |
| Estimated Start on-site | June 24 | Aug 25 |
| Estimated Finish | Dec 24 | Feb 26 |
| Project Opens | Jun 25 | TBC |
| Stats Diversion Date | | |
| Other Dates: Please use the rows below to add High Level Key Milestones that need to be added, also please insert more rows if required. As a general rule Less is More. | | |
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Dewsbury Town Deal Board – Status Report 28th March 2024 Sustainable Transport Modes – Armin Alisic

| Project Manager Project Name Funding/ Forecast/Gap | RAG Status Exec Summary for Project Progress Commencing with RAG Rationale and Route to Green | | Stage Working Towards | H/L Progress in Period | A) Officer/ Political Approvals/ Sign off for next stage: | Upcoming Key Milestones | | Hot Topics/ Emerging Risks/ Opportunities |
|---|--|--|---------------------------------|--|---|-------------------------|-----------------|---|
| | | | | | B) Consultation/ Engagement/ Planning/ TRO progress: | Name | Planned Date | |
| Sustainable Transport Modes | | | Final Design and Delivery | 1. Liaison with the objector underway to mitigate the objection 2. Alternative plan of action in place which removes the need for Cabinet Committee Local Issues (CCLI) approval. 3. Scheme designed; contractor ready to commence the works | Stage: Final Design & Delivery | | | Awaiting outcome of the negotiation with the objector. Alternative plan of action devised should the objection still stand. Construction Start has slipped 2 months to Jun-24 (from Apr-24) while mitigations progress. |
| Armin Alisic | Scheme reporting Amber due to objection received. Liaison with objector is underway to see if we can mitigate the objection. An alternative plan of action is currently being considered. | | | | A) Planned Sign Offs: | Construction Start | Jun 24 | |
| Bus Case (Town Fund ONLY): £1.325m | | | | | <ul style="list-style-type: none"> B)Planned Engagements: Final email to all along Wellington Street once detailed designs completed. TRO process for Wellington Street | Construction finish | Nov-24 | |

| Key Milestone Tracker 28 th March 2024 | | |
|--|------------------------------|-----------------------------|
| Please note that this Milestone Template may contain instances that are not applicable to your scheme in which case please leave the date column blank | | |
| Key Milestone | Previous Forecast Date | Current Forecast Date |
| Invitation to Tender | | |
| Contract Award | | |
| Next Consultation Start Date | | |
| Estimated Start | Oct 2023 | Jun 2024 |
| Estimated Finish | March 2024 | Nov 2024 |
| Project Closure | | Nov 2024 |
| Other Dates: Please use the rows below to add High Level Key Milestones that need to be added, also please insert more rows if required. As a general rule Less is More. | | |
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